

Travel & Expense Account Summary

Employee Name John Chiang
Expense Dates 07/11/12-07/18/12
Report Name July 2012

Request Total \$ 854.76
Direct Charge Total - 758.08
Travel Advances - 0.00
Net Due Employee = 96.68

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	July2Petaluma	368.84
Regular Travel	July 2012 SAC	485.92

NOTE: (d)=Direct Charge

DATE	Wed Jul 11	Thu Jul 12								TOTAL
Commercial Air Fare (d)	189.30	199.94								389.24
Lodging	96.68									96.68
TOTALS \$	285.98	199.94								485.92

DATE	Sun Jul 15	Wed Jul 18								TOTAL
Commercial Air Fare (d)	184.42	184.42								368.84
TOTALS \$	184.42	184.42								368.84